

Meeting notes of the Comox Valley Transit Management Advisory Committee held on January 10, 2019 in the Comox Valley Regional District Boardroom located at 550B Comox Road, Courtenay, BC commencing at 10:15 am.

PRESENT:

M. Moore, Senior Regional Transit Manager	BC Transit
A. McMullen, Transportation Planner	BC Transit
S. Russwurm, Deputy Corporate Administrator	Town of Comox
C. Miller, Engineering Technologist	City of Courtenay
R. Crisfield, Manager of Operations	Village of Cumberland
D. Richards, General Manager	Watson & Ash
M. Zbarsky, Manager of Transit and Sustainability	CVRD
S. Speed, Branch Assistant – Executive Management Branch	CVRD

ITEMS

Management Report

The management report was reviewed and the committee discussed the possibility of an airshow in 2019. It is expected that the next possible year for an airshow is 2021 as there is no indication of an airshow in 2019.

Comox Valley Regional District (CVRD) staff requested that members advise of any anticipated upcoming events that may require transportation planning to accommodate public transit.

BC Transit Corporate Update

BC Transit staff advised that the provincial bus shelter program application is under way for this year. 80% of the cost could be covered by senior government funding. BC Transit will provide a list of the top 50 busiest bus stops in the system at the next Transit Management Advisory Committee (TMAC) meeting. The committee requested that BC Transit consider cost sharing with municipalities on shelter types that are not currently included in the program.

BC Transit explained that there is currently an electric bus trial in Victoria and they are gathering data. There are hopes of having a report available spring of 2019.

BC Transit confirmed that talks are starting soon regarding the three year expansion proposals. They will provide more information at the February TMAC meeting.

Update on Exchange Letter Report

BC Transit staff explained that the purpose of the report is to provide a review of the exchanges. It will provide a status of exchange growth and will look towards prioritizing where improvements need to be made on both the customer service side and the infrastructure side.

BC Transit staff are aiming to have a draft report to CVRD staff by the end of January and this will be circulated to TMAC as well.

handyDART Survey Process Information

BC Transit staff explained that they are planning on mailing a survey to handyDART users in an attempt to determine how to allocate the 1,500 expansion hours. The committee agreed the survey

will contain high level questions and will likely be mailed out March 1st for an April deadline for responses.

CVRD and Watson and Ash staff will provide BC Transit with names and addresses of handyDART and Taxi Saver clients. The survey may also be mailed out to interested stakeholder groups.

Draft Report – Hornby Island Transit Feasibility Study

CVRD staff summarized the draft staff report that provides an overview of feasibility report that the Hornby Island Economic Enhancement Corporation has provided regarding transit on the island. Committee members supported the staff report being finalized with some minor feedback for improvements and in regards to the feasibility of the transit service on Hornby.

Draft Report – 2019 2023 Financial Plan – Comox Valley Transit Service, Function 780

CVRD staff summarized the draft staff report and budget for the transit service. Committee members supported proceeding with the staff report with minor improvements. There was support for the expansion of transit as included in the budget and discussion around the associated costs increases.

Project Updates

The Village of Cumberland is completing roadworks on Egremont Road in 2019. Coal Valley Estates is growing and BC Transit staff are invited to visit Cumberland to see the development plans and discuss transit routing options that could be considered in new areas of the village.

GENERAL

Next Meeting

The next Transit Management Advisory Committee meeting is scheduled for February 28, 2019 commencing at 1:30 pm in the CVRD boardroom, 550B Comox Road, Courtenay.

The meeting terminated at 12:20 pm.

Recorded By:

S. Speed

S. Speed
Branch Assistant – Executive
Management Branch

Confirmed:

M. Zbarsky

M. Zbarsky
Manager of Transit and Sustainability